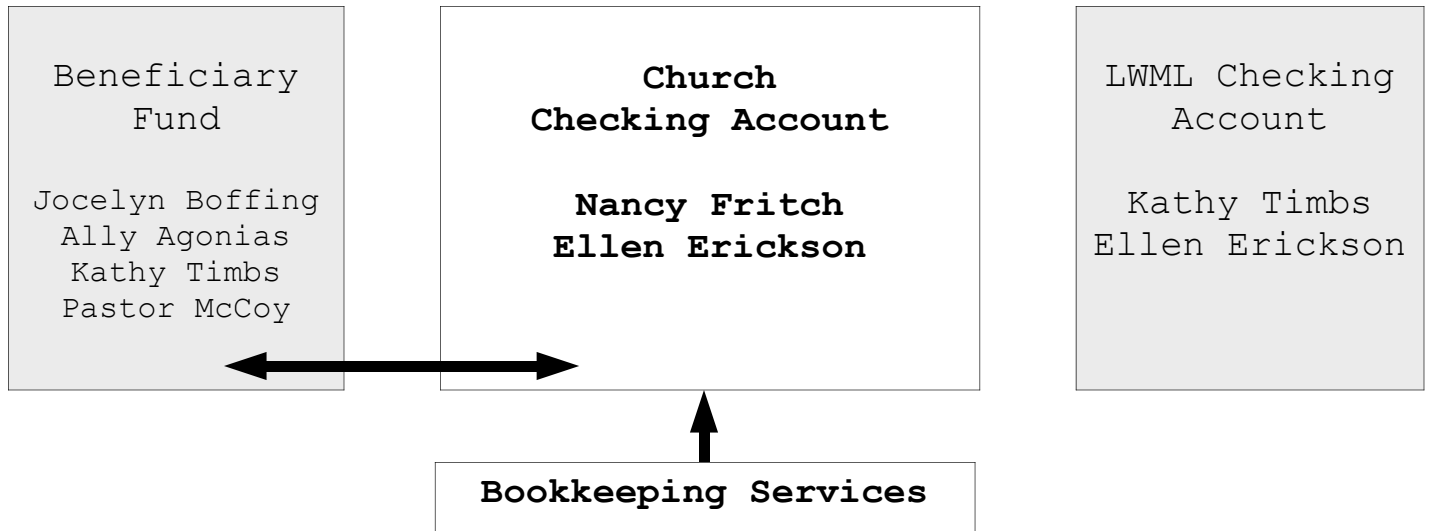


Faith Lutheran Church

Bookkeeping, Financial Responsibilities and Authorized on Accounts



- **Accounts Payable**
- **Accounts Receivable**
- **Bank Reconciliation**
- **Bill Payment**
- **Budget Preparation**
- **Customized Reports**
- **Detailed General Ledger**
- **Financial Statements**
- **Payroll**
- **Tax Calculation & Filing**

The Church Council Recommends that the Voters pass the following:

That the congregation engage the services of Allstates Tax Service, 211 Pine Street, Suite D, Rogue River, Oregon as represented by Tami L. Storment L.T.C., with the recurring monthly payment of \$150; and,

that the congregation's Treasurer be designated as the contact person for Allstates Tax Service; and be authorized to fill out the "Payment Plan Authorization" and the "Engagement Letter"; as well as monitor and use the "Treasurer" email account.